

Facilities Hire Brochure

Corporate Events and
Facilities Hire



Transforming Lives

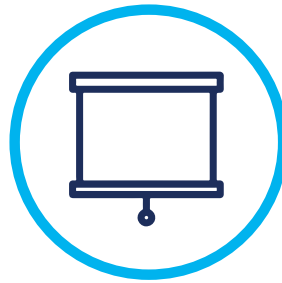


Facilities

Facilities are available to hire across Colchester Institute's campuses. These include:



Board Room



Classrooms



Lecture Theatre



Meeting Rooms



Performance Halls



Restaurants



Seminar Room

Plus specialist facilities, including: music practice rooms, recording studios, IT suites, dance studios and more...

Transforming Lives

Colchester Institute has a variety of facilities which can be hired out at competitive rates.

Whether you want to host an event or take advantage of our many specialist facilities, our venue locations will provide you with everything you are looking for and more. Our venues are easily accessible by road or public transport and can be hired on an individual basis or as part of a tailor-made package.

For more information, or to discuss availability, please contact Colchester Institute's Facilities team.

 : **01206 712111**

 : **event.bookings@colchester.ac.uk**



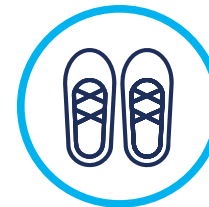
Colchester Campus

Sheepen Road, Colchester, CO3 3LL

Located in the heart of Colchester, this campus hosts an array of facilities suitable for events, presentations, workshops and meetings. The campus boasts on-site catering, two large areas suitable to hire for performances and rehearsals, and on-site parking, subject to availability.



Meeting Room



Dance Studio



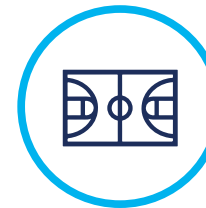
IT Suites



Lecture Theatre



Main Hall



Sports Hall



Swinburne Hall



Board Room



The Balkerne Restaurant



The Colne Restaurant



Seminar Room



Braintree Campus

Church Lane, Braintree, CM7 5SN

Colchester Institute’s Braintree campus is set in picturesque grounds overlooking a beautiful river and attractive countryside. It’s just a short walk away from Braintree town centre and George Yard shopping centre, as well as the local bus and train stations. The campus offers a friendly environment, parking and a range of specialist facilities.



IT Suites



Meeting Room





STEM Innovation Centre

Church Lane, Braintree, CM7 5SN

The College's exciting new Innovation Centre is a fantastic facility that plays host to a large conference room suitable for events, presentations, workshops and meetings. Our in-house catering can provide quotes to meet your hospitality requirements.



Conference Centre



IT Suites



Riverside Meeting Room

Venue and Facilities Hire Rates

Venue and Facilities (with capacity)		Weekday Rate Per Hour	Weekday Rate Full Day /Half Day	Saturday Rate AM Per Hour	Saturday Rate PM Per Hour	Saturday Rate Full Day /Half Day	Sunday Rate Per Hour	Sunday Rate Full Day / Half Day
Colchester Campus Sheepen Road, Colchester, CO3 3LL	Meeting Room (up to 30)	£25	£170/£90	£40	£50	£330/£150	£65	£490/£250
	Specialist Rooms (up to 30) (E.g. IT Suites, Dance Studios)	£30	£210/£110	£45	£55	£370/£190	£70	£530/£270
	Board Room (up to 50)	£30	£210/£110	£45	£55	£370/£190	£70	£530/£270
	Seminar Room (up to 20)	£30	£210/£110	£45	£55	£330/£150	£70	£530/£270
	Swinburne Hall (up to 200)	£60	£410/£210	£75	£85	£570/£290	£85	£640/£330
	Main Hall (up to 300)	£60	£410/£210	£75	£85	£570/£290	£85	£640/£330
	Lecture Theatre (up to 100)	£40	£290/£150	£50	£60	£410/£210	£80	£610/£310
	Sports Hall (up to 25)	£40	£250/£130	£55	£65	£410/£210	£80	£610/£310
	The Balkerne Restaurant	By arrangement only						
	The Colne Restaurant	By arrangement only						
The Avenue	By arrangement only							

Venue and Facilities (with capacity)		Weekday Rate Per Hour	Weekday Rate Full Day /Half Day	Saturday Rate AM Per Hour	Saturday Rate PM Per Hour	Saturday Rate Full Day /Half Day	Sunday Rate Per Hour	Sunday Rate Full Day / Half Day
Braintree Campus Church Lane, Braintree, CM7 5SN	Meeting Room (up to 30)	£25	£170/£90	£40	£50	£330/£160	£60	£490/£260
	IT Suite (up to 30)	£30	£210/£110	£45	£55	£370/£190	£70	£530/£280
STEM Innovation Centre Church Lane, Braintree, CM7 5SN	STEM Conference Centre (up to 100)	£30	£210/£110	£45	£55	£370/£190	£70	£530/£270



Hospitality
Colchester Campus



Colchester Institute’s catering provider, Aramark can provide you with a quote to suit your catering needs.

Contact directly via:

ENVELOPE: aramark.catering@colchester.ac.uk

Braintree Campus / STEM Innovation Centre

Catering for the Braintree campus is provided by the College’s own in-house catering team, who can provide you with a quote to suit your catering needs.

Contact directly via:

ENVELOPE: Braintree.catering@colchester.ac.uk

Venue and Facilities Hire Rates

To make an enquiry or to book, please contact Colchester Institute's Facilities team.

: 01206 712111 : event.bookings@colchester.ac.uk

Please note: Colchester Institute reserves the right not to accept any booking on the basis of a commercial conflict of interest with the College.

Hire and parking subject to availability. A community rate is available.

All prices quoted include VAT where applicable.

Transforming Lives

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Corporate Events and
Facilities Hire



Transforming Lives



Colchester
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Partners and Security



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